

**Trustees of the Free Public Library of Lambertville
Minutes of January 8th, 2007**

The regular meeting of the Trustees of the Free Public Library of Lambertville was called to order at 7:35 p.m. by Chair Leanne Parks. Present were Vice Chair Deborah Mercer, Treasurer Emily Carone, Trustee Lorra Hambach, and Trustee Allwyn L. Baskin, Trustee Christine Miller, Library Director Harold Dunn, and Children's Librarian Jennifer Sirak.

In compliance with the Open Public Meeting Act, it was announced that this was the annual reorganization meeting, the date of which had been published in *The Beacon*.

Reorganization:

The Mayor and Council appointed Allwyn Baskin as a Trustee and Lora Hambach as Trustee/Mayor's Alternate, the appointment being made on January 1, 2007. Ms. Hambach and Mr. Baskin took their oaths of office at this Board meeting.

The floor was opened for nominating officers.

Mr. Baskin nominated Ms. Parks for the position of Chair, seconded by Ms Mercer;
Mr. Baskin nominated Ms. Miller for the position of Vice Chair, seconded by Ms. Mercer;
Ms. Carone nominated Ms. Mercer for the position of Secretary, seconded by Ms. Hambach;
Ms. Mercer nominated Ms. Carone for the position of Treasurer, seconded by Ms. Hambach.

On a motion by Ms. Parks, seconded by Ms. Mercer, and approved by a unanimous favorable vote, the nominations were closed and the ballot was cast electing those nominated.

The following resolution designating the Treasurer as Custodian of Funds, Naming Official Depositories and Authorizing Signatures on Checks as follows was adopted on a motion by Ms. Mercer, seconded by Ms. Parks, approved by a unanimous favorable vote.

RESOLUTION

WHEREAS N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by Resolution adopted by a majority of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the State and organized under the laws of the United States;

NOW, THEREFORE, BE IT RESOLVED by the Trustees of the Lambertville Free Public Library in the City of Lambertville, County of Hunterdon, State of New Jersey, that the Treasurer be designated as Custodian of all funds of this Board and directed to

deposit all Library accounts in Bank of America through 2007 and that checks drawn against these accounts be signed by one of the following officers: Chair Ms. Parks, Vice Chair Ms. Miller, or Treasurer Ms. Carone.

BE IT FURTHER RESOLVED that prior to the deposit of any municipal funds in the above mentioned depository, said bank shall file with the Treasurer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

The following resolution designating meeting times, dates and places as follows was adopted on a motion by Mr. Baskin, seconded by Ms. Mercer, approved by a unanimous favorable vote.

RESOLUTION

BE IT RESOLVED by the Trustees of the Board of the Free Public Library of the City of Lambertville, County of Hunterdon, State of New Jersey that, pursuant to the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., the following regular meetings be scheduled for 2007:

- Tuesday, February 13
- Tuesday, March 13
- Tuesday, April 10
- Tuesday, May 8
- Tuesday, June 12
- Tuesday, July 10
- Tuesday, August 14
- Tuesday, September 11
- Tuesday, October 9
- Tuesday, November 13

BE IT FURTHER RESOLVED that all meetings will be held at the Library, 6 Lilly Street, Lambertville, New Jersey at 7:30 p.m. prevailing time;

BE IT FURTHER RESOLVED that any special meetings will be held in compliance with N.J.S.A. 10:4-6 et seq.;

BE IT FURTHER RESOLVED that notice of this schedule be published in *The Beacon*.

Presentation of Minutes: The minutes of the November meeting were reviewed and unanimously approved with revision on a motion by Ms. and seconded by Ms. Carone.

Presentation of Treasurer's Report: Ms. Carone's reports were distributed, including the Cash Flow Report for 11/08/06 through 12/12/06 and 12/13/06-1/9/07, the Accounts Payable Reports for November and December, and the Net Worth Report as of 12/12/06 (showing \$99,462.56) and 1/8/07. The net worth report of 1/8/07 showed a balance of \$30,720.47 in the checking account and \$67,206.99 in the Stryker Fund for a total of \$97,927.46. On a motion by Mr. Baskin, seconded by Ms. Mercer and carried by unanimous vote, the Treasurer's Reports were accepted, and Ms. Carone was authorized to continue to pay the library's customary bills.

Correspondence:

- Lambertville New Hope Rescue Squad seeking a donation. The library will contribute \$75.00 on a motion proposed by Mr. Baskin, seconded by Ms. Hambach and passed by a unanimous vote.
- A thank you letter was received from the Sloan Kettering hospital regarding the donation made in memory of Nicholas Hope.
- The lawyer with the Hauptman collection informed us that he will be donating the materials to the Hunterdon County Library.

Facilities:

- There is a serious leak on the porch and a developing leak in the Children's Room. Ms. Hambach reported that she spoke with Mayor DelVecchio and architect Michael Burns about the plans for the renovation. Director Dunn will call Mr. Cronce and explain the roofing crisis.
- The Flemington Dept. store came in with the lowest quote for carpet installation. They will install carpet on the porch, stairs and lower room next to the stairs on January 26th. Ms. Palilonis, her son Alex, and Director Dunn will paint the porch before the carpet is laid.
- The library site surveys have not yet been located. Director Dunn will approach the city engineer.

Staff:

- Ms. Sirak will take maternity leave in April and May; she will approach possible replacements.

Collections:

- The audio music collection is being evaluated by Director Dunn. Ms. Sirak has completed weeding the Juvenile and Young Adult collections.

Computers/Automation:

- A Parental Control filter available on the wireless router has been activated. It blocks access to a variety of web sites based on a rating system from Trend Micro. It is currently set to block porn and erotica. The

logs show an average of 2-3 blocks per day.

Children's Services:

- Ms. Sirak is currently planning an extravaganza to celebrate the release of the new Harry Potter book, *Harry Potter and the Deathly Hollows*. The expected release is in July.
- Up-coming program includes Thomas the Tank Engine Day on January 20th.

Friends:

- The Friends will present a program on Eleanor Roosevelt on Wednesday the 17th. A Roosevelt impersonator will deliver a monologue about her life and personality.

Gallery:

- The opening for the current artist, Ellen Sapienza, will take place on January 13th.

Volunteer Recognition:

- This event has been tentatively scheduled for early June, either Sunday the 10th or Friday the 15th. There will be a "mystery" theme.

New Business:

- Proposed changes to the New Jersey Administrative Code were viewed in order to determine the impact on the Lambertville Public Library. The trustees will plan to invite city clerk Lori Buckelew to meet with us and answer any questions. Trustees are to email Ms. Parks with questions or concerns.

Adjournment: Meeting was adjourned at 9:00 on a motion proposed by Mr. Baskin and seconded by Ms. Hambach.

Respectfully submitted

Deborah Mercer, Board Secretary