

**Trustees of the Free Public Library of Lambertville
Minutes of January 8th, 2008**

The regular meeting of the Trustees of the Free Public Library of Lambertville was called to order at 7:35p.m. by Vice Chair Christine Miller. Present were Trustee Lorra Hambach, Treasurer Emily Carone, Mayor DelVecchio, and Secretary Deborah Mercer. Director Harold Dunn and Children's Librarian Jennifer Sirak.

In compliance with the Open Public Meeting Act, it was announced that this was the annual reorganization meeting, the date of which had been published in *The Beacon*.

Reorganization:

The Mayor and Council appointed Ms. Hambach as a Trustee, Mayor David Del Vecchio represent himself, the appointment being made on January 1, 2008. Ms. Hambach and Mr. DelVecchio took their oaths of office at this Board meeting. Ms. Miller was to speak to Dr. Todd Fay, Superintendent of Lambertville Public School to designate a Representative for himself, Mayor DelVecchio will work with City Council to designate an additional Trustee.

The floor was opened for nominating officers.

Ms. Miller nominated Deborah Mercer for the position of **Chair**, seconded by Emily Carone;

Ms. Hambach nominated Christine Miller for the position of **Chair**, seconded by Mayor DelVecchio, Ms. Miller withdrew her nomination;

Ms. Miller nominated Lorra Hambach for the position of **Vice Chair**, seconded by Mayor DelVecchio;

Ms. Carone nominated Christine Miller for the position of **Secretary**, seconded by Deborah Mercer;

Ms. Hambach nominated Emily Carone for the position of **Treasurer**, seconded by Mayor DelVecchio.

On a motion by Ms. Miller, seconded by Ms. Carone, and approved by a unanimous favorable vote, the nominations were closed and the ballot was cast electing those nominated.

The following resolution designating the Treasurer as Custodian of Funds, Naming Official Depositories and Authorizing Signatures on Checks as follows was adopted on a motion by Ms. Hambach, seconded by Ms. Mercer, approved by a unanimous favorable vote.

RESOLUTION

WHEREAS N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by Resolution adopted by a majority of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the State and organized under the laws of the United States;

NOW, THEREFORE, BE IT RESOLVED by the Trustees of the Lambertville Free Public Library in the City of Lambertville, County of Hunterdon, State of New Jersey, that the Treasurer be designated as Custodian of all funds of this Board and directed to deposit all Library accounts in Bank of America through 2008 and that checks drawn against these accounts be signed by one of the following officers: Chair Ms. Mercer, Vice Chair Ms. Hambach, or Treasurer Ms. Carone

BE IT FURTHER RESOLVED that prior to the deposit of any municipal funds in the above mentioned depository, said bank shall file with the Treasurer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

The following resolution designating meeting times, dates and places as follows was adopted on a motion by Ms. Hambach, seconded by Ms Miller, approved by a unanimous favorable vote.

RESOLUTION

BE IT RESOLVED by the Trustees of the Board of the Free Public Library of the City of Lambertville, County of Hunterdon, State of New Jersey that, pursuant to the Open Public Meeting Act, N.J.S.A. 10:4-6 et seq., the following regular meetings be scheduled for 2008:

- Tuesday, February 12
- Tuesday, March 13
- Tuesday, April 10
- Tuesday, May 8
- Tuesday, June 12
- Tuesday, July 10
- Tuesday, August 14
- Tuesday, September 11
- Tuesday, October 9
- Tuesday, November 13

BE IT FURTHER RESOLVED that all meetings will be held at the Library, 6 Lilly Street, Lambertville, New Jersey at 7:30 p.m. prevailing time;

BE IT FURTHER RESOLVED that any special meetings will be held in compliance with N.J.S.A. 10:4-6 et seq.;

BE IT FURTHER RESOLVED that notice of this schedule be published in *The Beacon*.

Presentation of Minutes: The minutes of the December 13th meeting were reviewed and unanimously approved with revision on a motion by Mayor Del Vecchio and seconded by Ms. Hambach.

Presentation of Treasurer's Report: Ms. Carone's reports were distributed, including the Cash Flow Report of 12/11/07 through 1/7/08, the Accounts Payable report for December 2007 and the Net Worth Report as of 1/7/2008. The Net Worth Report showed a balance of \$36,385.74 and \$265,011.26 in the Stryker Fund for a total of \$301,397.00. On a motion by Ms. Miller, seconded by Ms. Hambach and carried by unanimous vote, the Treasurer's reports were accepted, and Ms. Carone was authorized to pay the library's customary bills.

Correspondence: None Received.

OLD BUSINESS

Facilities:

- No facilities discussion.

Staff:

- Discussion reminding Director to ensure Staff are monitoring patron behavior.

Collections:

- Jennifer met with NJ Council of Humanities regarding programming, will provide more information.

Computers/Automation:

- Nothing to report

Children's Services:

- 5 by 500 reading program kicked off
- Jennifer will make a proposal on a model board book reading program.

Friends:

- Jennifer will talk to the Friends regarding adult programming.
- A motion was made by Ms. Miller, seconded by Ms. Mercer that Ms. Hambach will serve as the Board liaison to the Friends.

Gallery:

- Approval was granted for Nora Lewis to sell jewelry at the front desk on behalf of the Lewis Gallery.

NEW BUSINESS:

- Discussion regarding Patrol Behavior Policy, Trustees to review proposed document and review at the February meeting.
- Discussion around audit of financial records, how other libraries handle the issue of compensating the Treasurer. Ms. Hambach to find out how others handle this issue.
- Ms. Miller raised the discussion of account balance and a financial discussion which was tabled until the next meeting.

Adjournment:

A motion was made by Ms. Miller, seconded by Ms. Mercer to adjourn at 9:40pm.

Respectfully submitted by Christine Miller, Secretary