The annual reorganization meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:05 PM by Jacqui Sornstein. In addition to Ms. Sornstein, present were Emily Carone, Christine Miller, Paul Hamilton, Barbara Walsh, Director Harold Dunn, Children's Librarian Jennifer Sirak and Mayor’s Representative Cindy Ege.

In compliance with the Open Public Meetings Act, it was announced that this was the annual reorganization meeting, the date of which had been published in *The Beacon*.

**Oath of Office:**

Emily Carone, Cindy Ege and Jacqui Sornstein all took an Oath of Office.

**Reorganization:**

The floor was opened for nominating Officers:

Cindy Ege made a motion, seconded by Jacqui Sornstein and approved by a unanimous favorable vote to nominate Christine Miller for the position of Chairperson. On a motion by Ms. Ege, seconded by Ms. Sornstein, and approved by a unanimous favorable vote, the nominations for Chairperson were closed and the ballot was cast electing those nominated.

Cindy Ege made a motion, seconded by Jacqui Sornstein and approved by a unanimous favorable vote to nominate Emily Carone for the position of Vice Chairperson. On a motion by Ms. Ege, seconded by Ms. Sornstein, and approved by a unanimous favorable vote, the nominations for Vice Chairperson were closed and the ballot was cast electing those nominated.

Cindy Ege made a motion, seconded by Jacqui Sornstein and approved by a unanimous favorable vote to nominate Paul Hamilton for the position of Treasurer. On a motion by Ms. Ege, seconded by Ms. Sornstein, and approved by a unanimous favorable vote, the nominations for Treasurer were closed and the ballot was cast electing those nominated.

Christine Miller made a motion, seconded by Emily Carone and approved by a unanimous favorable vote to nominate Jacqui Sornstein for the position of Secretary. On a motion by Ms. Miller, seconded by Ms. Carone, and approved by unanimous favorable vote, the nominations for Secretary were closed and the ballot was cast electing those nominated.
The following resolution designating meeting times, dates and places as follows was adopted on a motion by Christine Miller, seconded by Paul Hamilton, and approved by a unanimous favorable vote.

**RESOLUTION**

BE IT RESOLVED by the Trustees of the Board of the Free Public Library of the City of Lambertville, County of Hunterdon, State of New Jersey that, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., the following regular meetings be scheduled for 2014:

Tuesday, February 11
Tuesday, March 11
Tuesday, April 8
Tuesday, May 13
Tuesday, June 10
Tuesday, July 8
Tuesday, August 12
Tuesday, September 9
Tuesday, October 14
Tuesday, November 11
Tuesday, December 9

BE IT FURTHER RESOLVED that all meetings will be held at the Library, 6 Lilly Street, Lambertville, New Jersey at 7:00 p.m. prevailing time;

BE IT FURTHER RESOLVED that any special meetings will be held in compliance with N.J.S.A. 10:4-6 et seq.;

BE IT FURTHER RESOLVED that notice of this schedule be published in *The Beacon*.

The following resolution designating Custodian of funds and banking signatories as follows was adopted on a motion by Cindy Ege, seconded by Paul Hamilton, and approved by a unanimous favorable vote.

**RESOLUTION**

WHEREAS N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by Resolution adopted by a majority of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the State and organized under the laws of the United States;
NOW, THEREFORE, BE IT RESOLVED by the Trustees of the Lambertville Free Public Library in the City of Lambertville, County of Hunterdon, State of New Jersey, that the Treasurer be designated as Custodian of all funds of this Board and directed to deposit all Library accounts with the Bank of Princeton and that checks drawn against these accounts be signed by one of the following officers: Chair Christine Miller, Treasurer Paul Hamilton and Vice Chair Emily Carone.

************************************************************************

Presentation of Minutes: Minutes from the October 2013 meeting were reviewed. On a motion made by Barbara Walsh and seconded by Cindy Ege, the minutes were unanimously approved.

Minutes from the November 2013 meeting were reviewed. On a motion made by Cindy Ege and seconded by Christine Miller, the minutes were approved with abstention by Jacqui Sornstein.

Presentation of Treasurer’s Report: The Treasurer’s reports were distributed, including Profit and Loss and Unpaid Bill Detail for December 2013. On a motion by Cindy Ege and seconded by Paul Hamilton, the Board unanimously approved the Treasurer’s reports and authorized the Treasurer to pay the bills as presented.

Correspondence: Mayor Del Vecchio was in attendance to formally thank the Trustees for volunteering their time to the Library.

The Mayor informed the Trustees that a generator would be installed at the library and the facility may be utilized as a community center during an emergency event. Details regarding plans would be communicated and Dave Burd from the Office of Emergency Management will meet with the Trustees to further discuss details.

The Mayor met with Ed Farmer regarding possible grants to fund building repairs. If no grant funds are available, the Mayor indicated the City will fund building repairs.

Director’s Report: Accepted as presented. See attached.

Children’s Librarian’s Report: Accepted as presented. See attached.

Old Business:

a. Building Repair: As previously reported under Correspondence. Cindy Ege announced she is waiting to hear from the Shade Tree Commission regarding the tree in the yard. Once we have information from the Commission, we will decide how to proceed.

b. IRS Update – A discussion took place regarding CRI status. Paul Hamilton will contact Paul Frieda of Suplee Clooney to inquire about the library’s status. The Trustees believe the Library has 501 c (3) with ST-5 status (state sales tax).
c. **2014 Budget** – a budget discussion took place including the review of a project list for 2014. We will seek assistance from our auditors to better understand capital budgeting. A review of hours and wages will take place at the February meeting. We will also discuss and make proposed adjustments to wages.

d. **Friends of the Library** – Barbara Walsh will meet with the new President and report back to the Trustees.

e. **Signs** – Barbara Walsh will research details regarding public library signs, more specifically how we can have a library sign posted on Bridge and Main Streets.

f. **Survey** – Barbara Walsh met with Beth Asaro to revamp the library survey. The survey will be reviewed and considered for electronic distribution.

g. **Bylaws** – there will be a discussion at the February meeting regarding bylaws.

**New Business:**

On a motion made by Cindy Ege and seconded by Christine Miller, John Livingston’s resignation was accepted and unanimously approved.

The 2013 audit proposal and 990 prep estimate will be reviewed at the February meeting.

**Adjournment:** A motion was made by Cindy Ege, seconded by Paul Hamilton to adjourn at 8:50 PM.

Respectfully submitted by Christine Miller