

Trustees of the Free Public Library of Lambertville
Minutes of March 13, 2007

The regular meeting of the Trustees of the Free Public Library of Lambertville was called to order at 7:43 by Vice Chair Christine Miller. Present were Treasurer Emily Carone, Secretary Deborah Mercer, Trustee Lorra Hambach, Director Harold Dunn, Children's Librarian Jennifer Sirak. Absent were Chair Leanne Parks and Trustee Alwyn Baskin

In compliance with the Open Public Meeting Act, it was announced that this was the regularly scheduled February meeting which had been published in *The Beacon* and filed with the City Clerk for posting on the bulletin board in City Hall.

Presentation of Minutes: February meeting was cancelled due to inclement weather. The trustees reviewed the January minutes which were approved as presented by Ms. Carone and Ms. Hambach.

Presentation of Treasurer's Report: Ms. Carone's reports were distributed, including the Cash Flow Report for 1/10/07 through 2/12/07 and for 2/13/07 through 3/12/07, the Accounts Payable Report for January and the Net Worth Reports as for 2/11/07 and 3/12/07. The March net worth report showed a balance of \$23,023.24 in the checking account and \$67,364.53 in the Stryker Fund for a total of \$90,387.77. On a motion by Ms. Miller, seconded by Ms. Mercer and carried by unanimous vote, the Treasurer's Reports were accepted, and Ms. Carone was authorized to continue to pay the library's customary bills.

Correspondence: No correspondence

OLD BUSINESS

Facilities:

- The carpet has now been installed on the porch and in the back stairwell and elevator area. The porch has also been painted by Betsy and Alex Palonis.
- The City sent Mr. Hayes to patch the roof and porch as an interim measure. The porch still leaks but not quite as badly.
- A new vacuum cleaner was purchased
- A new bookcase has been ordered for the Young Adult area. The Friends will pay for this.

Staff:

- Ms. Sirak will go on maternity leave for the months of April and May. Samantha Penfold of New Hope will run Bouncy Booktime in her absence.
- A staff member had her purse stolen from the reading room on January 26th. Some of the contents of her purse were found on the towpath at the end of Swan Street.

Collections:

- Director Dunn discovered boxes of old library records in the attic. The records appear to date from around 1884 until about 1969 and cover the Stryker Association and the Lambertville Free Public Library board records.
- A Spanish language collection was started.

Friends: The Ellen Sapienza show was mostly sold out. The Kirby Fredendall show drew up to 200 people during the opening.

Security: At 8:10 pm the Board went into closed session to discuss the theft of January 26th and the break-ins of March 3rd and 10th. The trustees authorized the spending of up to \$1000 to enhance the security of the Library on a motion proposed by Ms. Hambach and seconded by Ms. Miller. Closed session ended at 8:45 pm.

Children's Report:

- The Thomas the Tank Engine program drew 150 children.
- Plans for the Potterpalooza are well underway. Some funding may be available from Comcast though it is expected that costs will be low. The library will be selling the book for \$20.00

Staff and volunteer recognition event: tabled.

NEW BUSINESS

- Director Dunn will hire a part-time cataloger who will be stationed on the second floor and will work on local history and the Michael Lewis Collection.
- Resumes for other positions received and will be considered when vacancies occur.
- The library needs a new microfilm reader/printer. The Friends indicated that they will split the cost of one with the Library.
- Director Dunn suggested looking for new property around town and opening a branch library.
- Director Dunn will talk to City Hall about installing library signage around the city, possibly on the corners of Main and Lilly Streets.
- State survey – Director Dunn has been reviewing expenditures by the City on behalf of the Library. The Director will contact Linda Monteverde via e-mail with any questions.
- The State questioned why we carried so much money over at the end of the fiscal year. Director Dunn explained that it was due to the way the City does its accounts.

Motion to adjourn at 9:05 by Ms Mercer and seconded by Ms. Hambach

Minutes respectfully submitted by Deborah Mercer

