The regular meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:05 by Secretary Jacqueline Sornstein. In addition to Mrs. Sornstein present were Trustees Paul Hamilton, Emily Carone, Barbara Walsh, Christine Miller, Marcia O’Connell and Library Director Harold Dunn. Absent was Children’s Librarian Jennifer Sirak.

In compliance with the open public meeting act, it was announced that this was the regularly scheduled March meeting which had been published in The Beacon and filed with the City Clerk for posting on the bulletin board located in City Hall.

**Review of Information from Dave Burd, Office Of Emergency Management, Lambertville:**
Dave Burd came in to meet with the board. After Hurricane Sandy a better plan needed to be in place for the city, OEM and residents. City hall will now be the government and OEM hub. A transfer switch for a portable generator has been installed at the Justice Center and the library. OEM is working with FEMA and trying to get a permanent generator installed at both locations as well. OEM has a Swift 911 system which will inform residents of library availability as a warming/cooling station, charging station, reception station, etc. Library will be open regular hours unless we choose to extend. In the event of hazardous waste or flooding situation library may be used as a reception station even outside of business hours. Library will get a copy of OEM plan of action.

**Oath of Office:** Marcia O’Connell has joined the board and will sign and return her oath of office.

**Presentation of the Minutes:** Minutes from January 14, 2014 meeting were reviewed. On a motion made by Jacqueline Sornstein and seconded by Cindy Ege, the minutes were approved. No February meeting was held.

**Presentation of the Treasurer’s Report:** The Treasurer’s report was distributed for February and March, including the Profit and loss and Unpaid Bills Detail. On motion by Jacqueline Sornstein and seconded by Christine Miller, the Board unanimously approved the Treasurer’s reports and authorized the Treasurer to pay the bills as presented.

Suplee, Clooney & Company provided a quote for the 2013 audit and preparation of the 990. On motion by Paul Hamilton and seconded by Emily Carone the Board unanimously approved Paul Hamilton to sign the contract and authorized payment.
**Correspondence:** A fax was received from Verizon that they cannot approve our request for tax exempt status until we send them the correct forms, which we now have sent.

**Director’s Report:** Accepted as received, see attached. IN a motion by Cindy Ege and seconded by Marcia O’Connell the board authorized Christine Miller to sign the NJ Library Annual Data Collection form that Library Director Harold Dunn complete.

**Children’s Library Report:** Accepted as received, see attached. Cindy Ege to contact Joe Meyer at United Water regarding water pressure issue.

**Old Business:**

A. Building repair Update/Grant Update
   - Christine Miller had a phone conference with 1772 (part of Shipbo), Ed Farmers office and State Historical Office. $15,000 grant can be used towards roof and they are going to try and get additional funds for the work. Deadline for the $15K is July 2013. We are working on an extension and cannot proceed further until we find out if we can get an extension. All other work hinges on the roof.
   - Harold Dunn is making a list of carpeting and interior painting that needs to be done. He will contact at least three contractors and present the board with at least two proposals. Goal is to have work done in September 2014
   - Shade Tree Commission- Board needs the letter that tree must come down before we can approach Heath.

B. Grants- see above

C. Budget- The Board reviewed the proposed 2014 budget. Need to get costs on proposed interior work before finalizing budget at April 2014 meeting. Need to confirm numbers for personnel, building and maintenance and mailing. Need to determine if 30K (income vs. expenditure) can be spent in 2014

D. Library Bylaws- A sub-committee of Christine Miller, Marcia O’Connell and Jacqueline Sornstein will meet to review and discuss bylaws.

E. Survey Update- reviewed the paper survey. Made some minor changes and approved final survey which will be e-mailed out via survey monkey

F. Friends of the library- a letter was received from the Friends of the Library. Our link to their website was removed. Acme site now uses the name ACME screening room, not Friends of the Library. Need to reach out to them to clarify their plans.

**New Business:** None

**Adjournment:** A motion was made by Paul Hamilton, seconded by Marcia O’Connell, to adjourn at 9:05 PM.
Respectfully submitted by Jacqueline Sornstein.