

Trustees of the Free Public Library of Lambertville
Minutes of May 13th, 2008

The regular meeting of the Trustees of the Free Public Library of Lambertville was called to order at 7:34pm by Vice Chair Lorra Hambach. In addition to Ms. Hambach, present were Treasurer Emily Carone, Secretary Christine Miller, Mayor DeVecchio, Children's Librarian Jennifer Sirak, Sara Scully & Julia Taylor. Chair Deborah Mercer and Director Dunn were absent.

In compliance with the Open Public Meeting Act, it was announced that this was the regularly scheduled May meeting which had been published in *The Beacon* and filed with the City Clerk for posting on the bulletin board located in City Hall.

Presentation of Minutes: The minutes of the April 8th meeting were reviewed and unanimously approved with amendment on a motion by Ms. Hambach, seconded by Ms. Carone and carried by unanimous vote.

Presentation of Treasurer's Report: Ms. Carone's reports were distributed, including the Cash Flow Report of 4/8/08 through 5/10/08, the Accounts Payable report for April 2008 and the Net Worth Report as of 5/10/2008. The Net Worth Report showed a balance of \$14,664.92 and \$266,598.89 in the Stryker Fund for a total of \$281,263.81. On a motion by Ms. Miller, seconded by Ms. Hambach and carried by unanimous vote, the Treasurer's reports were accepted, and Ms. Carone was authorized to pay the library's customary bills.

Presentation:

- Ms. Julia Taylor was to speak of the exterior garden plans for the Spring but the discussion delayed due to upcoming work on the exterior of the building.
- Ms. Sara Scully requested approval for \$600 for the mailing cost of postcards for Family Fun Night. Ms. Miller made a motion to approve, seconded by Ms. Carone and carried by unanimous vote.

Director's Report:

- Director Dunn was not present at the meeting but forwarded a copy of his report which was reviewed.
- A discussion of Director Dunn's Network Plan is to be held at the June meeting.

Children's Librarian Report:

- Family Fun Night is scheduled for July 19th at 6pm in conjunction with the Summer Reading Program. Comcast is a supporter of the event and there will be a movie and additional activities planned. The event will take place in the Library parking lot and Lilly St.

Correspondence:

- No correspondence was received.

Finance:

- Ms. Miller made a motion, seconded by Ms. Hambach and carried by unanimous vote

for Tekla to act as the Library's Bookkeeper. Ms. Carone is to continue to sign all checks.

- A motion made by Ms. Hambach, seconded by Ms. Miller and carried by unanimous vote for Ms. Carone to send a letter to Ms. Monteverde for the Library's 2007 payment from the City. Upon receipt of such payment, the overpayment would be returned to the City.
- A motion made by Ms. Hambach, seconded by Ms. Miller and carried by unanimous vote for Ms. Carone to send a letter to the City to find out more information on the insurance and maintenance charges for 2007.

Old Business:

- Mayor DelVecchio informed the Trustees that a bid for the exterior work on the building was received and accepted in the amount of \$159,000. The improvements include:
 - Roof - repair and painting of the roof
 - Front entrance – repair of the stairway/steps
 - Side porch – repair of the handicap ramp
 - Painting – entire building
- Mayor DelVecchio will inquire if re-pointing of the brick on the entire building is included in the bid.
- A motion was made by Mayor DelVecchio; seconded by Ms. Miller and carried by unanimous vote to authorize Ms. Sirak to spend up to \$3,000 on furniture for the children's reading area and a table for the upstairs bay window.

New Business:

- Mayor DelVecchio informed the Board that they will receive a parking sticker/medal for exemption from paying meter fees while at Board meetings. The issue of employees receiving the same sticker was raised by Ms. Sirak.
- Ms. Scully has resigned as President of the Friends of the Library. It has not been determined who will be her replacement. The Board thanked Ms. Scully for her service and commitment to the Friends and the Library.

Closed Session:

- On a motion made by Ms. Miller, seconded by Ms. Hambach, the Trustees entered closed session at 8:52pm to discuss a personnel issue. At 8:54pm the Trustees came out of closed session on a motion made by Ms. Miller, seconded by Mayor DelVecchio and carried by unanimous vote.

Adjournment:

A motion was made by Ms. Miller, seconded by Ms. Hambach to adjourn at 8:54pm.

Respectfully submitted by Christine Miller, Secretary

