The regular meeting of the Trustees of the Lambertville Free Public Library was called to order at 7:04 by Secretary Jacqueline Sornstein. In addition to Mrs. Sornstein present were Trustees Paul Hamilton, Emily Carone, Barbara Walsh, Christine Miller, Marcia O’Connell and Library Director Harold Dunn. Absent were Children’s Librarian Jennifer Sirak and Cindy Ege.

In compliance with the open public meeting act, it was announced that this was the re-scheduled May meeting which had been published in The Beacon and filed with the City Clerk for posting on the bulletin board located in City Hall.

**Presentation of the Minutes:** Minutes from April 8, 2014 meeting were reviewed. On a motion made by Christine Miller and seconded by Emily Carone, the minutes were approved as amended. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

**Correspondence:** Via e-mail from the Shade Tree Commission the board was informed that Bob Heath has agreed to remove the dead tree and the Shade Tree Commission has approved this. The wage increase was approved by the City Council. Sue is working on the retro amount due and the increases. Christine Miller will inform Harold Dunn of the effective date and he will inform the employees. The board received a brochure from the state library about the trustee institute on September 13th at the Sheraton in Eatontown.

**Director’s Report:** Accepted as received, see attached. A discussion took place about the interior work (painting and carpeting) to be done. Painting around the bookcases is doable but paint will get on the bookcases. Cutting around the bookcases and using carpet tile is also doable but Hood Flooring said carpet tile under the rolling chairs by the computer station would eventually come up and they suggested we use real carpet in that area. Harold will look into a pod storage unit for the lot. Harold will also look into companies who move everything out for the work to be done. Harold will get some quotes and see what we can do ourselves. Hood quote is $5,000. Not moving fixed book cases is OK but we will need storage for the furniture. Harold will get estimates from moving companies. Need 3 carpet and 3 painting and want to get them both ways (moving book cases and not moving bookcases). Also need pod rental estimate.

**Children’s Library Report:** Accepted as received, see attached.

**Old Business:**

A. Building repair Update/Grant Update
- Final plan with numbers needs to be ready in June.
- The township council has adopted an ordinance to do a tin roof and is going to bid. The board has some concern about noise and safety issues.
- The water pressure has greatly improved. An issue with something in the street was corrected by the water company.
- Leaf blower will be $75
- Downspout can be replaced with a material aside from copper. Christine Miller to follow up with Cindy Ege on the downspout and drainage issue

B. Library Wage Review- Christine to get effective date. It has been approved by the city.

C. Survey Update- Report as of May 12th- 74 participants, 20 incomplete. Gave Debbie names of people interested in the newsletter. Keeping survey open for another month and at June meeting will see how many additional responses come in. Try to find some local resources that can give us some direction with the web site (HTML vs. Word Press) and find people to do the work. Christine Miller will reach out to 3-4 local people and Harold Dunn also has a person to speak to.

D. Sign- The mayor signed off on a sign for the corner. Cindy is waiting on a letter and there is a permit process we will have to go through. Harold would also like a free standing sign for the corner of Main and Lilly by the tree. If it is in the proper place it will not need a permit. Cindy will call Wendy from River Signs for a quote and drawings to bring to the city.

E. Friends of the library- Barbara Walsh had a meeting with Mary from FOL. The FOL says the 501C# process will cost them about $6,000. Barbara gave the FOL a check list and information on how they can do this without an attorney and to keep the cost down. There was a discussion that there is no point in going through this process if we do not have another party willing to step in as the new FOL, however, we do need to maintain the 501C3 status. On the new web site we can add a volunteers and donations section. The FOL’s proposal is to have the library board make a committee. The board does not think this is a workable idea nor is it in our favor. We believe there are two 501C3’s, one for the FOL and one for the library. Ours dates back to 1930. The FOL wants to become their own organization. We can do fundraising under our own 501C#. Barbara Walsh will continue to work with the FOL to move them towards becoming an independent organization. The board should also start looking for volunteers and make it known that we need volunteers and donations.

F. ACA- one employee is close to working over 30 hours a week and will cut back to 25 hours a week.

New Business: None

Presentation of the Treasurer’s Report: The Treasurer’s report was distributed through May 13, including the Profit and loss and Unpaid Bills Detail. On motion by Emily Carone and seconded by Marcia O’Connell, the Board unanimously approved the Treasurer’s reports and authorized the
Treasurer to pay the bills as presented. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED

The board needs the retro numbers for the personnel as well as the maintenance and painting. On motion by Christine Miller and seconded by Paul Hamilton the Board approved to move the $30K from the 2013 budget into the 2014 budget as anticipated revenue from surplus. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED. On motion by Jacqueline Sornstein and seconded by Marcia O’Connell, the Board unanimously approved the 2014 budget. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED

Adjournment: A motion was made by Christine Miller, seconded by Paul Hamilton, to adjourn at 9:14 PM. An affirmative voice vote was taken in favor of the motion by all members present. MOTION CARRIED.

Respectfully submitted by Jacqueline Sornstein.